

Pocklington Allotment Association (PAA)

Annual General Meeting

Tuesday 19 March 2019 at the United Services Club, Pocklington
37 tenants attended – 28 required to achieve quorum

1. Election of Chair of the meeting – Steph Dennison nominated by Council Representative, Paul West, seconded by Secretary, Judith Pink and approved.
2. Apologies
 - a. Pip Jackson
 - b. Tony Sawyer
3. Minutes of 2018 AGM approved.
4. Matters arising from 2018 AGM
 - a. IBC water storage containers supply. There are 2 tenants who can supply intermittently. Tenants to email Secretary to be added to an IBC waiting list.
5. Chairman and Secretary's Report. See appendix 1 and 2.
6. 2018 Treasurer's Report and planned expenditure for 2019. See appendix 3.
7. Election of the Committee of Management for 2019:
 - a. No new candidates nominated.
 - b. Richard Tyreman – approved.
 - c. Pip Jackson – approved.
 - d. Steph Dennison – approved.
 - e. James Pink – approved.
 - f. Tony Sawyer – approved.
 - g. Harold Sleightholme – approved.
 - h. Ian Gill – approved.
 - i. Treasurer tenure not up for election this year – John Ashton.
8. Election of Secretary
 - a. No new candidates nominated.
 - b. Incumbent, Judith Pink, approved.
9. Revised Plot Inspection standard operating procedure.
 - a. A revised SOP was reviewed and discussed. See appendix 4.
 - b. It was agreed unanimously the SOP would be adopted immediately.
 - c. It was also agreed unanimously that the SOP relating to plots of concern from the previous year's last inspection would be back dated to 2018. Therefore, plots that were of concern in September 2018 will fall under the new SOP procedure.

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10. Open Discussion

- a. The Committee is looking to replace both gate locks with a heavy duty combination lock.
 - i. This will remove the need for gate keys that cost the PAA hundreds per annum.
 - ii. The design will make it much easier to lock and un-lock.
 - iii. The combination will be changed annually with tenants informed via email and their tenancy agreement.
 - iv. The lock will be accessible from both sides.
 - v. Some tenants are still concerned about site security but it was agreed that making locking as easy as possible would increase the probability that tenants would lock the gate where appropriate without the risk of getting locked in.
- b. The Committee to look into siting security cameras at the entrances.
- c. The Committee to look into siting a mirror opposite the first entrance to help tenants when pulling out onto The Mile.
- d. The Committee informed the meeting that a road improvement scheme had been costed and it will take place during spring. Once completed speed awareness signage will be sourced.
- e. Tenants are concerned that rat/pest control is not as thorough as it should be. The Committee assured tenants that the Committee member tasked with dealing with requests for rat control is fully trained and follows approved procedure. It was also reiterated that the Committee can only take action when specifically requested by a tenant on their plot or in public areas, such as the Horticultural Hut.

Meeting closed at 20:10.