

Pocklington Allotment Association(PAA)

Minutes of meeting held in the United Services Club, Pocklington on Tuesday 20 November 2018 at 19:30 hours.

Present: Steph Dennison(SD)(Chair)
Pip Jackson (PJ)
James Pink (JEP)
Judith Pink (JP)
Tony Sawyer (TS)
Harold Sleightholme(HS)
Richard Tyreman (RT)
Paul West (PW)

Plot Holder – Pete Betts

1. Apologies - John Ashton
2. Minutes of previous meeting approved.
3. Matters Arising
 - a. Road Resurfacing – quote from Ian Gatenby - £240 per day x 5 days = £1,200. The Committee approved the work – probably in the spring when conditions improve.
 - b. Postcode – YO42 1TW
 - c. The cost of a municipal style notice board is £600 inc VAT. This was considered too costly and JEP to investigate other options.
 - d. Key dates 2019
 - i. Rent collection – John Ashton to attend all with:
 1. 5 Jan – SD
 2. 6 Jan – RT
 3. 12 Jan – JKP
 4. 13 Jan – JKP
 5. The option to pay by BACS to be widely communicated by JKP.
 - ii. AGM – Tue 19 March
 - iii. Plot inspections – commence 5 April and will take place up to and including October on the first Friday of each month.
 - iv. Plot Judging – Fri 12 July – 2 Judges required.
 - v. Veg Show – Provisional Sat 17 August. Check when the Dunnington show is on.
4. Correspondence – Dog complaint discussed. JA to speak to dog owner.
5. Treasurer Report – see report
6. Building Permission requests - none
7. Any Other Business
 - a. Plot Holder (name redacted) asked why the Committee were not acting on the 1 month notice period as outlined in the tenancy agreement. It was

explained that 1 month's notice is given during the termination letter. However, to get to that point there is an agreed SOP:

- i. If a plot is found to have cultivation issues following previous inspections where there have been no issues the plot is put "on-watch".
- ii. If the plot has issues during subsequent inspections the tenant will receive letter 1.
- iii. If the plot continues to have issues the following month they will receive letter 2.
- iv. If the plot still has issues for a third month they will receive a termination letter with one month's notice.
- v. Exceptional circumstances are considered by the Committee ie we have had a number of instances where the tenant has had serious health problems that may take a number of months to resolve.
- vi. Tenant (name redacted) stated he will request an agenda item at the AGM regarding this procedure.

- b. Vandalism on site – PJ reported serious damage to his poly tunnel. There have been other examples of more petty damage including damage to sunflowers and dog fouling. It was discussed by the Committee with the acknowledgement that issues, particularly dog fouling, may become worse once the housing opposite is completed. No solution was forthcoming.

Meeting finished at 20:15.

Signed

Date